

CLAUDIA A. KEYIAN PIANO STUDIO

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STUDIO INFORMATION SHEET 2017-2018

General Information: Piano instruction is offered to children, teens and adults from beginners through advanced students. There are two 16-week semesters each year, as well as a summer session during July and August. Daily piano practice is expected and students will be asked to set musical goals for the year. Stickers and prizes will be awarded for effort.

Missed Lessons: Each student is entitled to make up two missed lessons per year. Those taking lessons for one semester only are entitled to make up one missed lesson. Teacher absences and snow days will also be made up. There are two full weeks set aside for make-up lessons at the end of the year. Missed make-up lessons are forfeit.

2017-2018 Calendar:

Monday, September 11-Lessons begin.
Monday, October 9-no lessons, Columbus Day
Sunday, November 19-fall recital at Saint Paul's Church in Newburyport
Monday, November 20-make-up lessons for Columbus Day
Tuesday, November 21 through Sunday, November 26-Thanksgiving vacation
Thursday, December 14-last lessons of 2017
Monday, December 18 and Tuesday, December 19-holiday piano parties
Wednesday, December 20 through Sunday, January 7-Christmas vacation
Monday, January 8-lessons resume (after Christmas vacation)
Friday, January 4-second semester tuition due
Monday, January 15-There WILL be lessons on MLK Day
Thursday, January 18-last day of first semester
Monday, January 22-second semester begins
Monday, February 19 through Friday, February 23-no lessons, February vacation
Monday, April 16 through Friday, April 20-no lessons, April vacation
Sunday, May 20-spring recital (tentative date)
Thursday, May 24-last day of second semester
Monday, May 28-no lessons, Memorial Day
May 29, 31 and June 4, 5 and 7-make-up lessons
Tuesday, June 26-summer session begins

Piano Notes: My newsletter, *Piano Notes*, will be e-mailed each month. The newsletter will help to keep everyone informed about what's going on here at the studio.

Parking: Parking is available on the street in front of my home. I share a driveway with my neighbors so, as a courtesy to them, I ask that you please not block the driveway.

Piano Parties: During the last week before Christmas vacation, students will attend a piano party instead of their regular lesson. Each party will last for one hour. Students will have the opportunity to play holiday music for each other, and to meet others who are studying piano. We will share some holiday goodies.

Parent/Teacher Communication: Learning to play the piano is an exciting, sometimes frustrating, very fulfilling life experience. Sometimes, a student will experience a tremendous period of musical growth, and at other times, a student may be experiencing some musical "growing pains." It is important to keep the lines of communication open between parent, student and teacher. Please call to discuss any concerns you might have. The best time to reach me is weekday mornings.

Studio Policies:

1. Payments must be made on time.
2. There will be a \$15 fee on all returned checks.
3. Each student is entitled to make up two missed lessons per year. Missed make-up lessons are forfeit.
4. There will be no refunds after the first lesson of each semester.
5. Deposits are non-refundable.